

How to compile many Word files into one PDF document ?



- 01.** | **Go to the Online2PDF website:**
Open your web browser and visit Online2PDF website [LINK](#)



- 02.** | **Upload your Word files:**
Once on the page, click the "Select files" button then upload or drag and drop your Word files directly onto the page.



- 03.** | **Rearrange the Files:**
After uploading the files, you can rearrange the order by dragging and dropping the files in the desired sequence.



- 04.** | **Convert Word files to PDF:**
After confirming the files' order, click on "Convert" to start the conversion process.



- 05.** | **Download the merged PDF:**
Once the conversion process is finished, the merged PDF will automatically start downloading.